**ADP Services**

RCM is a single source, full service ADP partner that provides responsive, reliable, high-quality and cost effective products and services to help you meet your business objectives. By listening to the needs of our clients and using proven methodologies, we introduce your company to new business concepts and help your organization maximize efficiencies and synergies across the entire operation.

For ADP clients requiring assistance in implementing, integrating or upgrading the following applications, RCM Technologies – Enterprise HR Solutions can help!

- Human Resources
- Payroll
- Benefits
- Time and Labor
- Employee and Manager Self Service
- Upgrades
- Integration
- Training
- Process and Procedure Documentation
- Report Development

Our experience in these areas has resulted in the development of an array of services designed specifically for ADP and its clients. These services include:

**New Module Implementation**

- Design and implementation services for new system modules including:
  - Employee and Manager Self Service
  - Recruiting/Applicant Tracking
  - Position Management
  - Career Planning
  - Compensation Planning
  - Training Administration
  - Time Labor Management

**System Maintenance and Upgrades**

- Patch Application – application and testing of updates and patches
- Ongoing Maintenance – regularly scheduled system maintenance

**Staff Augmentation**

Professional resources are available to fill the gap in your Human Resources, Payroll, HRIS and IT departments

**Implementation and Integration**

- History Conversion – convert and store employee job and paycheck history
- Custom Development – design and develop custom solutions
- Report and Interface Development – design, develop and document reports and interfaces using SQR, ReportSmith, and ADP Reporting
- Offsite Development – develop, unit test and deliver custom SQR, Objects, and eCode

**Documentation and Training**

- Custom documentation incorporates your organization’s unique policies and procedures into our preconfigured templates
- Flexible training delivery options maximize your schedule and training budget
- Hands-on training exercises simulate your company’s work environment
- Thoroughly trained experienced instructors

**Business Consulting**

Our AIM Assessment methodology has helped many organizations evaluate the current state of HR and Payroll business processes and the supporting HRMS. The resulting deliverable is a roadmap focused on efficiency and productivity gains to increase the return on investment.